Position Title: Assistant Athletic Trainer
Department: Athletics
Search #21-40A

The University of New Haven, founded on the Yale campus in 1920, is a private, coeducational university that has been recognized by The Princeton Review and U.S. News & World Report for academic excellence. Located between New York City and Boston in the shoreline city of West Haven, the University is a diverse and vibrant community of nearly 7,000 students from across the globe.

Within the University of New Haven’s colleges and schools, students immerse themselves in a transformative, career-focused education across engineering, health sciences and healthcare, business, law enforcement and public service, the liberal arts and sciences, and the fine arts.

More than 100 academic programs are offered, all grounded in a longstanding commitment to collaborative, interdisciplinary, project-based learning. The University of New Haven ranks among the top universities in the Northeast and boasts nationally ranked programs in a number of majors across business, criminal justice, health sciences, engineering, cybersecurity, forensic science, and the liberal arts and sciences.

Here, the experience of learning is both personal and pragmatic, guided by a distinguished faculty who care deeply about individual student success. As leaders in their fields, faculty members provide the inspiration and recognition needed for students to fulfill their potential and succeed at whatever they choose to do.

Under the leadership of President Steven H. Kaplan, who was named the sixth president in 2004, the University has experienced significant growth — both in enrollment and in the expansion of the University’s West Haven campus. Full-time undergraduate enrollment has more than doubled, and first-year applications have nearly quadrupled.

Over the last decade, the University has completed more than $300 million in major capital projects while launching 26 new academic programs. The University has also added campuses in Tuscany, Italy, and Orange, Conn.

For more background on the University of New Haven please visit: www.newhaven.edu

The University of New Haven: Campus tour given by students and an overview message from President Steve Kaplan.
SEARCH DESCRIPTION:

The University of New Haven is accepting applications for the position of Assistant Athletic Trainer. This is a part-time, 9-month position. The selected candidate will assist the Director of Sports Medicine in the administration and supervision of the athletic training facility and the sports medicine program. The position will interact with various constituency groups both internal and external to the University.

CORE DUTIES:

• Attend practices, strength and conditioning activities, and athletic contests of varsity athletic teams as assigned by the Director of Sports Medicine. This includes practices, activities, and contests that occur during University holiday and vacation periods as needed.
• Assist with the supervision of the physicians’ on-site clinics and coordinate physicians’ visits.
• Supervise the daily prevention and rehabilitation program for student-athletes and consult with team physicians to ensure that proper evaluation, treatment and rehabilitation takes place.
• Maintain detailed medical record keeping for all athletic injuries and illnesses. These should include, but not be limited to, injury reports, treatment records and insurance forms in accordance with HIPAA regulations.
• Assist with the processing of insurance claims for athletic injuries for student-athletes. Review and approve medical bills from physicians, hospitals and other healthcare providers to determine accuracy and compliance with NCAA rules and regulations.
• Assist with the coordination of pre-participation procedures and paperwork with University Health Services, Associate Athletics Director for NCAA Compliance and coaches.
• Assist with any University and/or NCAA-sanctioned drug testing. This includes, but is not limited to, facility scheduling and setup, student-athlete notification, and communication with the Athletics Department’s current drug testing agency.
• Assist with the maintenance of the sports medicine facilities. This includes, but not limited to, regular safety and calibrating of all modalities, daily sterilization of surfaces and equipment, and laundering and reconditioning of reusable supplies.
• Collaborate with the sports performance staff when special requirements are necessary for a student-athlete in the progressive rehabilitation of any athletic injury.

QUALIFICATIONS, KNOWLEDGE, SKILLS, ABILITIES:

• Master’s degree required
• Certification by the National Athletic Trainers’ Association (NATA) Board of Certification
• Connecticut State Athletic Training Licensure
- Professional CPR/AED and First Aid Certified

University of New Haven Diversity, Equity, Inclusion, and Belonging Vision

The University of New Haven is an Equal Opportunity Employer and a diverse institution which celebrates, respects, and values individuals of all social identities. We believe that as members of the university community, our socio-cultural differences ignite intellectual growth and foster a culture of understanding that embraces our ever-changing society.

HOW TO APPLY:
If you have the qualifications we are looking for, and are interested in working for an institution where the experience of learning is both personal and pragmatic and one that is guided by a distinguished faculty who care deeply about individual student success, we want to hear from you! Please submit a cover letter and resume which will remain confidential to HRDept@newhaven.edu and reference search #21-40A.

If you have any issues with this submittal, please contact us at HRDept@newhaven.edu.