# Road Map for New Undergraduate Students

Instructions for Completing the Housing License Agreement and Roommate Questionnaire

Resident students must complete the Housing License Agreement and Roommate Questionnaire in myHousing by 11:59 p.m. on Friday, January 4, 2019. Use the instructions below to get started. If you run into any problems, please contact us at transition@newhaven.edu.

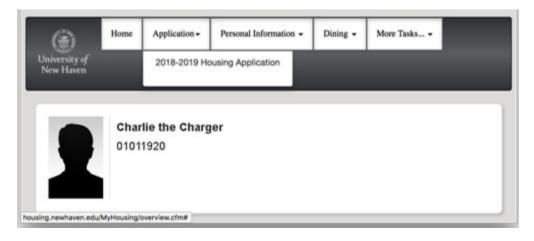
#### Step 1 – Login to myHousing

- You can use the link provided in the Road Map for New Undergraduate Students, or access the myHousing system directly at <a href="http://newhaven.edu/myhousing">http://newhaven.edu/myhousing</a>
- Your Student ID number is provided in the housing step on the Road Map for New Undergraduate Students
- You must use slashes when entering your Date of Birth.



### Step 2 – Access the Housing License Agreement

- To access the Housing License Agreement, choose "Applications" from the menu.
- Then choose "2018-2019 Housing Application (Spring 2019)" from the drop-down menu.





# Instructions for Completing the Housing License Agreement and Roommate Questionnaire (page 2)

### <u>Step 3 - Read and Sign the Housing License</u> <u>Agreement</u>

- Read the entire document, as it includes important information that you must acknowledge.
- At the bottom of the document, sign the agreement to indicate your acceptance of the terms and conditions for living on campus.

	First year students who remain tripled (3 occupants) as of both October $6 \pm$ and February $9 \pm$ during the Housing Period will receive								
	The student is responsible for the terms of this Agreement, the policies as outlined in the Student Handbook and all other Universit								
	off campus. The University reserves the right to make modification in fees, accommodations, facilities, policies and regulations as it								
	immediately upon written notice to the Student based on his or her failure to pay fees, violation of								
	University regulations, rules, policies, or requirements, or breach of the terms of this Agreement. Vacations - All University-op								
	assumes all risk of loss with respect to his or her property located in or about the Premises and (ii) acknowledges and agrees that h								
	Fees, the University shall endeavor to cause utility service providers to furnish and provide basic utilities to University-operated								
	under no circumstance will the University be obligated to abate the Room Fees, or otherwise be liable or responsible for, any interre								
	the utilities provided to University-operated student housing. Indemnification - I will indemnify, defend and hold harmless the University								
	expenses, fees, fines, penalties, suits, damages, liabilities and costs of each and every nature whatsoever (including attorneys' fees a								
	Agreement covers the entire Housing Period. Students who desire to cancel the Agreement and their occupancy in the Premises for								
	University's rights and remedies at law and in equity, all of which are hereby expressly reserved, be billed for, and are hereby oblig								
	new spring students (i.e., students who were not enrolled at the University in the fall 2017 semester) become 100% nonrefundable								
Opportunities for student housing are available to all students without regard to race, age, creed, religion, color, sex, nation									
	If you agree, sign your name in the box below.  If you do not agree, click here to exit the application.								
	Clear								
	Continue >>								

## <u>Step 4 – Access and Complete the Roommate</u> <u>Questionnaire</u>

- To access the roommate questionnaire, choose "Personal Information" from the menu.
- Then choose "Update Information"
- Then choose "Spring 2019"
- Then, fill out the full questionnaire and submit.

If you run into any problems, please contact us at <a href="mailto:transition@newhaven.edu">transition@newhaven.edu</a>.

( <del>-</del>	Home	Application ▼	Personal Information 🕶	Room Selection -	Dining ▼	More Tasks ▼			
University of									
( ) Update Information									
Questions marked with an asterisk (*) are required.									
01. What is your Missing Person Contact's name?									
This may or may not be the same as your Emergency Contact.									
02. What is your Missing Person Contact's phone number? *									
				03. Bedtime *	(N/A)				
					Rock				
04. What are your music preferences?					Classical				
					Classical Country				
					Rap				
					Top 40				
					Techno				
					E R&B				
						Alternative			
						World			
					Other				
05. Are you a quiet/shy person?									
			ob. Are you a qu	necsny person?	No				
			06. I	Do you smoke? *	No				
07. Where do you study?					Room				
VI. Where do you study				- a- ,-a - aa,	Library				
					Other				
			08. When	do you study?	(N/A)				
			09. Are you	tidy or messy? *	(N/A)				