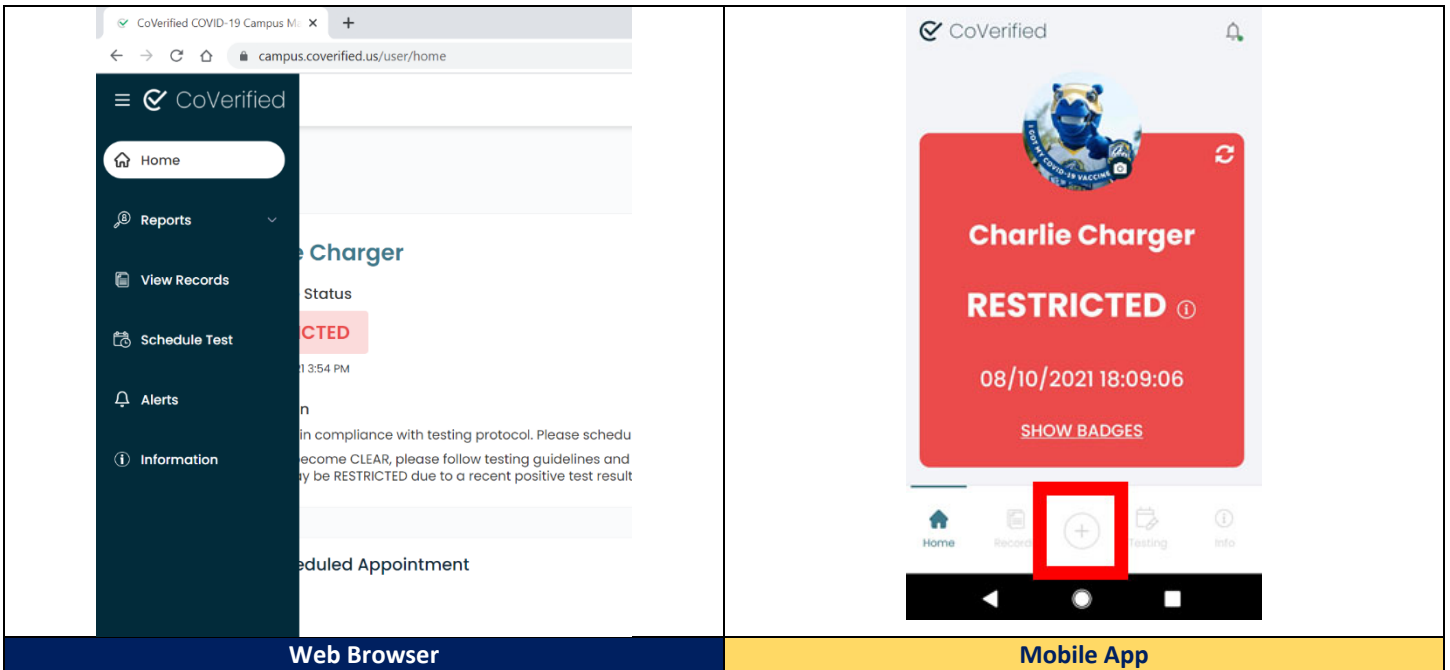


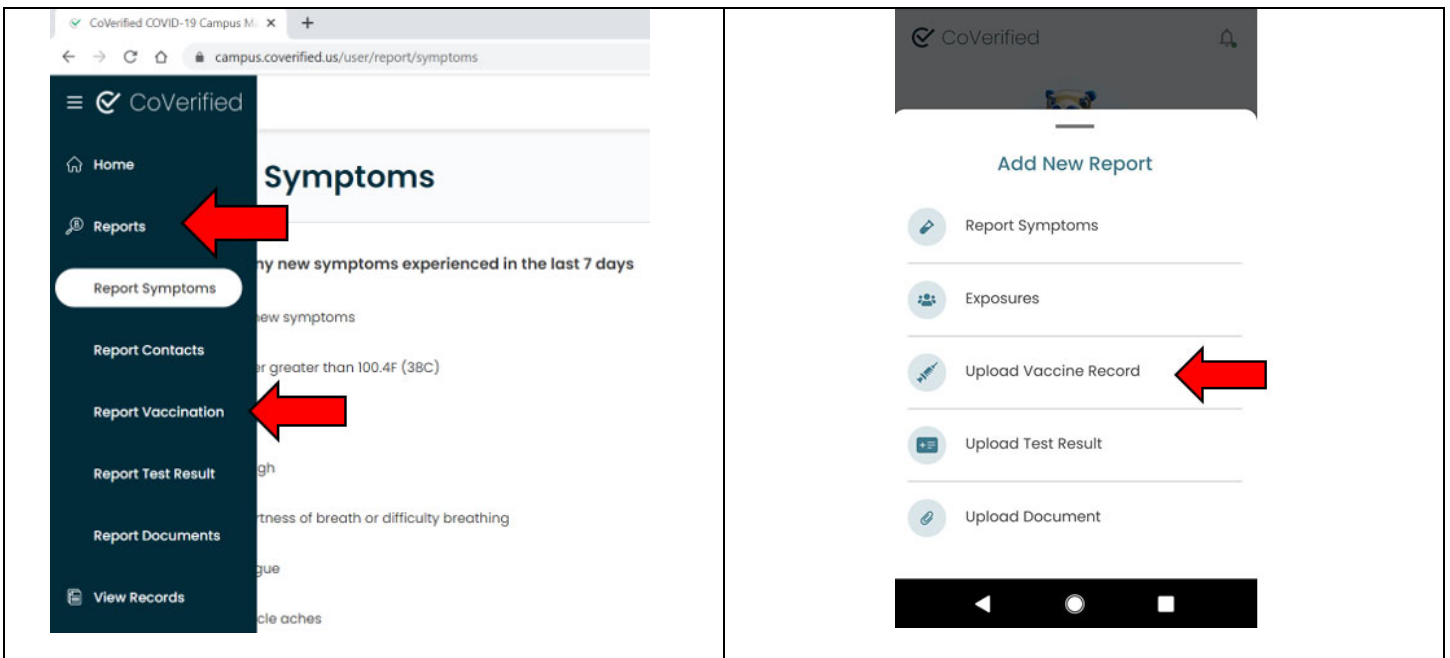
# Submitting a COVID Booster Record

**IMPORTANT NOTE: Your application must be updated to version 2.3.0 or later to upload booster records**

For instructions on updating your application, and for a full CoVerified user guide, visit:  
<https://mycharger.newhaven.edu/web/mycharger/coverified>




**Web: Point your mouse over the ribbon on the left side of the screen.**  
**App: Tap "+" on the bottom, center of the screen.**



**Web: Click “Reports” and then “Report Vaccination.”**

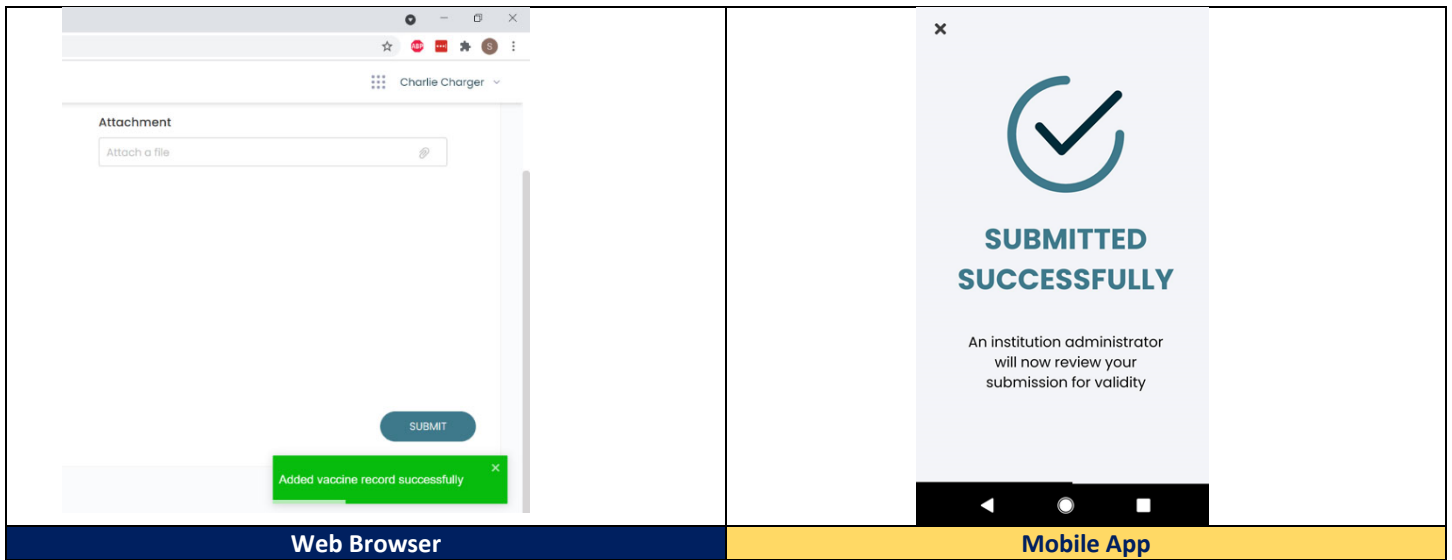
**App: Tap “Upload Vaccine Record.”**

<p>User Portal</p> <h3>Vaccination Record</h3> <p>Submit an image or file for administrator approval. When choosing the administration date, enter the date of the FINAL vaccine dose, only.</p> <p>Vaccination Type  <input type="text" value="COVID-19 Vaccine"/></p> <p>Attachment  <input type="text" value="Attach a file"/></p> <p>Administered Type  <input checked="" type="radio"/> Administered  <input type="radio"/> Exemption</p> <p>Manufacturer  <input type="text" value="Pfizer-BioNTech - Booster"/> </p> <p>Date Performed  <input type="text" value="11/16/2021"/></p> <p>Name Of Healthcare Facility  <input type="text" value="CVS"/></p>	<p>3:33 84%</p> <h3>Vaccination Record</h3> <p>Submit an image or file for administrator approval. When choosing the administration date, enter the date of the FINAL vaccine dose, only.</p> <p>Vaccination type  <input type="text" value="COVID-19 Vaccine"/></p> <p>Manufacturer</p> <p>Pfizer-BioNTech</p> <p>Moderna</p> <p>Johnson and Johnson</p> <p>AstraZeneca/Oxford</p> <p>Sinopharm</p> <p>Sinovac</p> <div style="border: 2px solid red; padding: 5px;"> <p>Pfizer-BioNTech - Booster</p> <p>Moderna - Booster</p> <p>Johnson and Johnson - Booster</p> </div>
Web Browser	Mobile App

**Fill in each box, making sure to select the booster in the manufacturer drop down, and attach your vaccine record.**

#### **IMPORTANT NOTES:**

- The “date performed” you enter **MUST** be the date of your **BOOSTER** injection.
- The attachment **MUST** be legible and include your names, the type (manufacturer) of vaccine, and injection date(s).
- The attachment **MUST** be smaller than 10MB.



Success! You've uploaded your Booster Vaccination Record.

PLEASE NOTE: **ALL** submissions must be manually reviewed by a member of the University's CoVerified team. You should allow at least 24 business hours for this review to occur.

If a submission is rejected, you will receive an email and app notification with the reason why.