Submitting a COVID Booster Record

IMPORTANT NOTE: Your application must be updated to version 2.3.0 or later to upload booster records

For instructions on updating your application, and for a full CoVerified user guide, visit: https://mycharger.newhaven.edu/web/mycharger/coverified

Web: Point your mouse over the ribbon on the left side of the screen.
App: Tap “+” on the bottom, center of the screen.
Web: Click “Reports” and then “Report Vaccination.”

App: Tap “Upload Vaccine Record.”

Fill in each box, making sure to select the booster in the manufacturer drop down, and attach your vaccine record.

IMPORTANT NOTES:

- The “date performed” you enter MUST be the date of your BOOSTER injection.
- The attachment MUST be legible and include your names, the type (manufacturer) of vaccine, and injection date(s).
- The attachment MUST be smaller than 10MB.
Success! You’ve uploaded your Booster Vaccination Record.

PLEASE NOTE: **ALL** submissions must be manually reviewed by a member of the University’s CoVerified team. You should allow at least 24 business hours for this review to occur.

If a submission is rejected, you will receive an email and app notification with the reason why.