

Congratulations on your acceptance to the University of New Haven! The Financial Aid Office has reviewed your application for financial assistance for the 2021-2022 academic year and your estimated financial aid award is now available for your review.

Step 1: To accept or decline your award you must use our online financial aid system via our university website. The system gives you 24/7 access to your information, and the convenience of downloading financial aid documents that you may need to submit. We hope you will find this system helpful and easy to use.

How to Log In:

1. Go to www.newhaven.edu.
2. Select "MAIN" from the top left-hand corner.
3. Select "Tuition and Financial Aid" in the "Admissions" column.
4. Under Financial Aid Tools click on the Learn More button under "**My Financial Aid**".
5. To Log into the system, enter your Banner ID, (located in the upper right corner of this letter), in the Banner Student ID area in the "Log In" box. After entering your Banner ID click the "First Time User" link located under the yellow "Submit" button. You will be asked to answer security questions to verify your identity, and then you may create your password.

Once logged into your financial aid account, select **MENU** to view your financial aid information.

Step 2: What You Need To Do:

1. Review your estimated financial aid package under **Awards**. You can also view which **Budget Categories** are considered **Direct** and **Indirect** Expenses here.
2. Review the messages containing the terms and conditions of the financial aid offered located under **Messages**.
3. Notify the Financial Aid Office if your enrollment or housing plans change as it may be necessary to adjust your financial aid award.
4. Review the enclosed "Cost Worksheet and Award Information" brochure to estimate the amount of your bill that will NOT be covered by financial aid.
5. Read the "Undergraduate Financial Aid Award Information" brochure carefully (found under **FORMS**). It is your responsibility to review this important policy information regarding financial aid.

OVER

6. **Accept Award/Submit Documents:** Students who plan to pay their Admission deposit should:
 - select **Accept Awards**
 - then scroll down to bottom of this page and click on "**Hide Horizontal Scrollbar**" above "your awards" so you can see all your awards on the same screen.
 - accept/decline the financial aid offered
 - Review **Documents** to provide any documents necessary to complete your file. As the FAFSA and/or FAFSA corrections are received additional documents may be required.

Remember this award is only an estimate and may be adjusted if we receive additional information that affects your eligibility.

Accepting the estimated financial aid offered does NOT commit you to attending the University.

Decline Award: If you do not plan to attend the University of New Haven, select **Accept Awards** and **Decline** the estimated financial aid package offered. Be sure to notify the Admissions Office of your decision.

NOTE: If your FAFSA application has been selected for a federal process called "Verification" then all required documents should be submitted by March 1 in order for your application to be verified by May 1, 2021. Financial aid awards may change as a result of the Verification process. Submitting documents by March 1 allows the office enough time to verify the file and make any necessary adjustments. You can still submit documents after March 1 but your verification may not be completed by May 1, 2021. You should monitor **Documents** in the on-line system for any additional forms being requested. You will be notified by email after the documents have been submitted **and** the Verification process has been completed.

WARNING: For security purposes all documents containing personally identifiable information such as SSNs or Banner ID numbers CANNOT be emailed to the office. These types of documents should be faxed, mailed, or hand delivered.

Our staff is available to answer any financial aid questions that you may have. Our office hours are Monday through Friday, 8:30 a.m. - 4:30 p.m., except in June, July, and August, when we are open until 1:30 p.m. on Fridays.

We look forward to seeing you this fall!

Sincerely,

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