

Health & Safety Meeting
Minutes
Wednesday, December 9, 2015
Maxcy Hall Room 124
10:00 AM

Present: L. Annino, M. Berman, K. Butler, P. Cappuccia, D. Cerami, M. DeLieto, A. Fish, C. Johnson-MacDonnell, J. Kielar, D. Parker, P. Pecka, M. Pierce, R. Quagliani, C. Reed, R. Rutherford, M. Sylvester

Recorder: P. Daisey

Meeting called to order by Chairperson, R. Quagliani at 10:03 AM

A. Approval of minutes from October 14, 2015: Motion to approve by P. Pecka, seconded by M. Berman. All in favor, motion passed.

B. Old Business:

1. Driveway/Pedestrian Access –rear of Sheffield (D. Waterman – L. Annino) Recognize that this is a problem area. Not much can change in this area due to the set relationship with the German Club. R. Quagliani and L. Annino will review adding another speed bump to the area.
2. Isadore Street Pedestrian Corridor (M. Sylvester – R. Quagliani) Area of concern was looked into. Parking to one side of the street and adequate lighting is in place. Possibly add a mirror for additional sight line will be looked at.

C. New Business

1. Environmental Safety Updates (C. Johnson): There is a heightened presence at Lyme Academy at the request of T. Jokl and A. Brown to work with the group to revamp their safety and protocol in labs. Working on unified signage in all labs across all campuses. C. Reed and C. Johnson-MacDonnell are currently updating the EHS (Environmental Health and Safety) Web site. A lab managers meeting is scheduled for January 2016. Jordan from Triumvirate is moving on from Triumvirate, currently training his replacement – transition should be flawless.

J. Keilar, USGA will be making a reach out to K. Lockwood at Lyme Academy to include the undergraduates with the USGA here on the main campus.

2. Emergency Management Update: Update from C. Reed – Working towards becoming a Heartsafe Campus. In order to qualify as this we must have at least 10% of the staff trained in CPR. The first CPR class is being held this coming Friday, the class is full. Additional classes will be offered. If you currently hold a CPR Certificate please forward it to C. Reed for the files. There is only one other campus that qualifies as Heartsafe in Connecticut.

3. Speed Bump Request (K. Butler): Discussed earlier under Old Business.

D. Open Floor

D. Cerami: Mail room steps are always a concern in the winter months, need to prevent slip and falls in this area. Issue raised for awareness, can this area at a minimum be addressed right away with salt/sand or the possibility of an awning. K. Butler added that the side entrance to Maxcy where the custodians enter to shop is another hazardous area that needs to be addressed. L. Annino addressed concern, knowing this is a larger issue than awnings and is all part of a capital plan that is on the capital list. He will look into a short term solution.

D. Cerami: Safety issues of walking to the Hoffman Street light after dark. R. Quagliani and L. Annino discussed the preferred travel route to get to the Hoffman Street lot and the plans for developing a safer walking route to the lot from the North side of the Post Road. Recommend that people take the shuttle to the lot which is always readily available.

M. DeLieto: Suggests that we add to the capital plan putting cameras at all the entrances to campus, starting with the main entrances.

Meeting dismissed at 10:35 AM

Next Meeting Date – Wednesday, February 10th at 10 am