

**Minutes**  
**Health & Safety Meeting**  
**Wednesday, December 7, 2016**  
**Wilson Conference Room**  
**10:30 AM**

PRESENT: L. Annino, M. Berman, K. Butler, P. Cappuccia, P. Carlson, D. Cerami, P. Daisey, S. Hartman-Neumann, C. Johnson, M. Maniatis, T. Mooney, J. Passaretti, M. Pierce, R. Quagliani, C. Reed, R. Rotella, R. Rutherford

RECORDER: P. Daisey

Meeting called to order at 10:30 AM by Chairperson, R. Quagliani.

- A. Approval of minutes from October 12, 2016: Motion to approve by M. Maniatis, seconded by C. Reed. All in favor, minutes approved.
- B. Old Business
  - 1. Ruden/Main Entrance Crosswalk Initiative (T. Mooney): Chief Mooney had enforcement patrols in the area done. Many verbal warning issued. WHPD confirmed a cross walk will installed in the area.
  - 2. Ruden/Isadore/Homeside Safety Review (T. Mooney): Report on below
- C. New Business
  - 1. Environmental Safety Updates (C. Johnson): Following updates provided:
    - a. Buckman Makerspace-Meeting with faculty member to review potential hazards of the area that required attention before use of the space after hours. Users of space must have safety training on all tools. Proper signage needs to be posted, proper safety equipment must be accessible in the room (first aid kit, fire extinguisher, etc). Reporting of accidents and near misses must be reported to Campus Police. Protocol of after-hours use discussed.
    - b. Ductless Fume Hood Application: Under review with architects.
    - c. Dental Hygiene Ventilation: after conducting assessment recommended the following engineering controls - exterior air supply and local exhaust system equipped with both HEPA filtration and carbon filters.
  - 2. Snow removal operations: As the winter months approach, some parking spots in the Bergami parking lot will be blocked off for snow equipment storage.
  - 3. Charger Plaza Smoking (C. Reed): University has been smoke free for 2 years. Residence complaint from Charger Plaza area of litter and cigarette butts due to students walking off campus across street. University has placed a garbage can and smoking receptacle in the area to assist with keeping area clean.

4. Opioid Response Plan (T. Mooney/P. Cappuccia): All officers have been trained and now carry a Narcan kit. If an officer believes the person has overdosed they are trained to dispense the Narcan to the victim. Dispensing is a nasal spray similar to the injection. There is no danger if administered to a victim who has not overdosed. There is no cost to the university or the student when administered.
5. Traffic Flow Changes/Pedestrian Safety Improvements (T. Mooney): WHPD in conjunction with the UNHPD have engaged in high visibility patrols and enforcement efforts at the stop sign to ensure compliance. WH Public works will be painting a crosswalk in the spring. No Parking Signs are going to be installed on the south side of Homeside Avenue to help with traffic flow and congestion.
6. IMT Exercise (Spring 2017): Table top exercise is being planned for March 2017. More details to follow.

#### C. Open Floor

1. Several universities/colleges are banning E-Cigs, would like our policy to include them also. C. Reed will investigate further.
2. Traffic flow is dangerous around Sheffield-Winchester-Dunham. L. Annino responded a traffic study is required. Can try to get done when construction on new academic building begins.
3. More parking enforcement requested behind Ruden Street Apartments.
4. Bergami Hall handicapped button for front doors (both sets) in progress of being installed.
5. Request for new filler water stations to be installed on Dodds 4<sup>th</sup> floor.

Meeting adjourned at 11:14 AM.

Next Meeting Date – Wednesday, February 8, 2017 10:30 am