

**Minutes**  
**Health & Safety Meeting**  
**Wednesday, October 10, 2012**  
**Maxcy Hall, Wilson Conference Room**  
**10:30 AM**

IN ATTENDANCE: L. Annino, M. Berman, K. Cifaldi, M. DeLieto, J. Diana, C. Johnson, R. Quagliani, B. Rector, B. Sheehan, M. Teeter

ABSENT: P. Cappuccia, T. Carlino, N. Chamberlain, L. Keeley, J. Linicus, P. Massey, D. Mercado, P. Pecka, M. Rydzik

1. Approval of minutes from June 7, 2012
  - a. Approved by B. Rector, seconded by M. DeLieto – all in favor
  
2. Old Business:
  - a. Water testing – Gatehouse: complaint received from an employee regarding the water in the Gatehouse. Water has been tested by Triumvirate and resulted in water being within the satisfactory levels. The employee has been notified.
  
3. New Business
  - a. Environmental Safety Update (M. Teeter)
    - i. Lab manager/departamental safety committee update – meets monthly and addresses any issues immediately
    - ii. Mechanical Engineering update-some students have not received training, for these students a condensed training will take place
    - iii. FOG program status-Fats, Oils and Grease program has been implemented. All areas will be checked daily/weekly with a quarterly clean out scheduled
    - iv. Bloodborne Pathogen Training/ Respirator Fit Testing –three sessions have been scheduled for the month of October
    - v. Fume hood inspections-all 37 hoods on campus have been inspected and are in compliance with all local and state requirements.
    - vi. Genie lift inspection/training-inspection completed and requires some updating and repair work. Facilities will arrange. A four hour training will be forthcoming on this equipment
    - vii. Chemical inventory/MSDS management –Maintained monthly by lab managers and Triumvirate. MSDS are all current in all labs. Next Hazardous clean out is scheduled for November 19, 2012
    - viii. Health and Safety webpage-located off of the Campus Police web page has been completely updated and will continue to be maintained.

- b. ADA Improvements – each year we work on making more of the campus accessible. List below highlights a couple of areas that have been completed this summer.
  - i. South Campus Hall parking lot
  - ii. Handicap assists (BSAC, Campus Store)
  - iii. Campus Accessibility Map
- c. Fire Safety
  - i. Charger Gym/German Club – Fires systems in both of these venues have been completely updated and connected to the Campus Police department
- d. Vehicle Use Policy – in progress. This policy provides all with the requirements of driving a vehicle owned by UNH or driving your personal vehicle for company business. A driver safety program will also be introduced as this policy is rolled out in January 2013.
- e. Public Safety
  - i. 24/7 Library-will begin this evening. Two security guards will be in the facility overnight, one at the door and one patrolling the building. You will have to produce a current campus id to enter after hours
  - ii. Ruden Street parcel-allows students more time on the campus before heading to Forest Hills. There is a trailer that will house security on a regular basis and a blue emergency phone also
  - iii. South Campus Hall-card access has been installed on exterior doors
  - iv. EmergenSeeU-encourage all to log in and register for service
  - v. Weather – Emergency Notification System-make sure all of your contact information is current, as notifications will be sent from the ENS system
  - vi. IMT Update, ERP Release, Training-table top exercise next month, ERP will be distributed by R. Quagliani prior to exercise

#### 4. Open Floor

- a. Bixler/Botwinik Quad-is it possible to add a diagonal crosswalk?
- b. Sanitizer Stations around campus are either broken or empty
- c. Thanks to Campus Police regarding the overcrowded shuttle this past week
- d. List of committee members requested be sent.

11:30 AM

Motion to adjourn by M. DeLieto, seconded by M. Teeter