**Minutes**

**Health & Safety Meeting**

**Thursday, June 7, 2012**

**Maxcy Hall, Wilson Conference Room**

**11:00 AM**

IN ATTENDANCE: L. Annino, N. Chamberland, M. DeLieto, J. Diana, N. Hollender-Celico, L. Keeley, P. Massey, R. Poirier, R. Quagliani, B. Rector, M. Teeter

ABSENT: M. Berman, C. Briggs, P. Cappuccia, K. Cifaldi, B. Gallucci, GSC President, J. Linicus, P. Pecka, M. Rydzik, USGA President, J. Culmone,

1. Approval of minutes from February 21, 2012
	1. Approved by M. DeLieto, seconded by M. Hollender-Celico
2. Old Business:
	1. No old business to update
3. New Business
	1. Environmental Safety Update (M. Teeter)
		1. Lab manager/departmental safety committee minutes – M. Teeter reviewed who is on this sub-committee, purpose of committee and reporting structure
		2. Wastewater permitting follow-up – submitted to State May 4, 12
		3. Food preparation license/FOG program status – working in all kitchen/food prep areas for current licenses
		4. Chemistry department meeting/presentation – discussion regarding Chemical Hygiene Plan, labeling and storing of chemicals and chemical waste with the Chemistry Department
		5. Update on policies and procedure from last meeting – SPCC, compressed gas, Chemical Hygiene Plan- Chemical Hygiene Plan is current, working with R. Rutherford on SPCC
		6. Chemical inventory/MSDS management – working with lab managers to maintain a current inventory and centrally located MSDS sheets on web site
		7. Health and safety webpage-scheduled to go live by end of summer
	2. Pedestrian Safety Improvements (Rt. 1/Pruden, Rt 122/Ruden/First) – Replaced pedestrian head with count downs at the corner of Rt 1 and Pruden. Will provide pedestrians with a visual of time left to cross. The lights at Rt122/Ruden/First are now cycling 24/7 instead of changing to a flashing light at 10 PM.
	3. Parking Improvements (So. Campus, Ruden Street, Library Lot)- SCH parking lot is being redesigned to add approximately 12 more spaces, library lot is being repaved and redesigned for better flow and easier emergency access, gaining possibly 8 spaces. Charger Plaza will gain 142 parking spaces. Temporary parking will be available in the Ruden/Isadore area until construction on new dorm begins.
	4. Charger Plaza- lower level renovations began. Security will be available for the street crossing all day and evenings beginning in the fall. Well lite parking will be available. Calming devices are being looked into for this area along with the possibility of a walking bridge.
	5. Summer Safety-Related Projects
		1. Bethel bridge repair - structurally sound, minor repairs needed
		2. Bixler retaining wall – being constructed to avoid any further erosion of hill
		3. Bixler security screens – completed this summer
		4. Maxcy Hall stair rails – will be raised for safety reasons
		5. South Campus Hall Card Access – during renovations in the building the exterior doors will be card access.
4. Open Floor
	1. Suggestion of signs on exterior of buildings identifying that an AED is located inside

Meeting adjourned at 11:56 AM