

**Minutes**  
**Health & Safety Meeting**  
**Wednesday, May 22, 2013**  
**Maxcy Hall, Wilson Conference Room**  
**10:30 AM**

IN ATTENDANCE: L. Annino, M. Berman, N. Hollender-Celico, K. Cifaldi, J. Carbonella, M. DeLieto, D. Parker, J. Passaretti, P. Pecka, R. Quagliani, B. Rector, M. Vignale

ABSENT: P. Cappuccia, N. Chamberland, C. Johnson, L. Keeley, P. Massey, D. Mercado, M. Pierce, M. Rydzik, W. Sheehan

1. Approval of minutes from March 13, 2013
  - a. Minutes approved by P. Pecka, seconded by N. Hollender-Celico
  
2. Old Business: All old business reviewed and addressed.
  - a. Dodds Hall exterior masonry work to begin next week. Occupants of building questioned why no notification went out.
  - b. Flashing over theater floods biology offices.
  - c. Walkway between Sheffield and German Club unstable several students have come in with sprained ankles.
  - d. Water issues in Maxcy 104A from kitchen on second floor – has happened several times.
  - e. Hand Sanitizers either broken or out of sanitizer, advised group to notify P. Daisey of location and problem as soon as they notice a problem.
  - f. Number of floor in the stairwell of Dodds.
  
3. New Business
  - a. Environmental Safety Update (M. Teeter, M. Vignale)
    - i. Transition complete from Harl Humphry to Jordan Martin
    - ii. New training beginning for food safety and blood borne pathogens
    - iii. Contractor awareness program is being developed
    - iv. Hazards in labs with contractors being addressed
    - v. Long term contractors should receive badge from campus card
  
  - b. Emergency Management
    - i. Everbridge Emergency Notification System Upgrade will be available shortly. Apps can be downloaded to smart phones.
  
  - c. Summer Project Review
    - i. New Residence Hall – breaking ground mid-July, 372 bed building with student space and classrooms
    - ii. Hubbell Property-same level of security at this location that we have at our main campus. Closing estimated for end of June.

- iii. Saw Mill Road Safety Review-AED will be purchased in the fall for this location. Safety and security issues will be addressed over the summer months.

- d. Transportation/Parking

- i. Train Shuttle Service- larger cutaway vehicle will service the West Haven train station and will be partnered with Notre Dame
- ii. Parking Program-information will be coming out over the summer months, will be losing three lots. Developing a short and long term program.
- iii. Zipcars will be available for department use once authorized drivers successfully complete the requirements of the Vehicle Use Policy.
- iv. Vehicle Use Policy- distributed to committee. Training thru J. Carbonella in Campus Police, drivers will have to have a back ground check performed.

- e. Public Safety

- i. Buckman Hall Incident
- ii. Card Access/CCTV Projects

- 4. Open Floor:

- a. P. Pecka informed the committee Concentra is the primary for non-emergency type injuries for workers compensation.
- b. Notice received from State of CT regarding their review and it was determined we are in compliance with our Health & Safety regulations.
- c. CPR training for teaching assistance was requested by N. Hollinder-Celico