Search #20-05A

College of Arts & Sciences: Division of Performing Arts, Theater Arts
Technical Director of Theatre

Reporting to the Chair of the Division of Performing Arts, the Technical Director of Theater will be responsible for (1) providing support for theater productions, concerts, commemorations, panel discussions and other Performing Arts events, (2) mentoring students in technical theatre and conducting the Technical Practicum course each semester, and (3) occasionally teaching other courses in the area(s) of their expertise.

Core Duties:

• Coordinating with Division of Performing Arts directors and design teams on production design, management, and construction for Theater Arts Program season
• Mentoring and supervising student technicians and stage managers
• Coordinating production design details through accurate cost estimates, creative problem solving, and purchase of any necessary supplies
• Managing production budgets in consultation with Theater Arts Program Coordinators
• Working to ensure safety standards are met, schedules are reasonable, deadlines are met, and student production workers are properly supervised
• Coordinating use of the Bucknall Theater (and any future performance spaces) with the Division of Performing Arts and serving as a liaison with the Director of University Scheduling & Event Management
• Attending tech/dress rehearsals of assigned shows as well as occasional performances
• Coordinating strike of assigned productions
• Overseeing general upkeep of the Bucknall Theater, scene shop, costume shop, and equipment (and any future performance spaces)

Preferred Qualifications:

• Advanced degree in technical theater or Bachelor’s degree and significant experience in the field
• Technical Direction experience
• A strong background in scenery construction and stagecraft techniques
• Experience with theatrical lighting equipment, installation, and maintenance
• Working knowledge of audio and sound reinforcement
• Working knowledge of stage management/or production management
• Working knowledge and clear understanding of professional standards of stage safety
• Ability to work a flexible schedule and some weekends and evenings as needed, particularly during production weeks
• Ability to work collaboratively with faculty, staff, and students
• Ability to complete projects in a timely manner with the minimum amount of supervision
• Ability to prioritize and meet deadlines
• Ability to interact well with faculty and students, and a strong desire to assist them
• Ability to communicate well with people from diverse backgrounds
How to Apply: Please send a cover letter and resume in one pdf document, via email to hrdept@newhaven.edu. Be sure to reference Search #20-05A in the subject line.

The University of New Haven follows the principles of affirmative action and equal employment opportunity in all of its employment practices.