

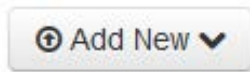
Blackboard - Recording Screen Capture Videos Using Kaltura

Recording Kaltura Screen Capture Videos

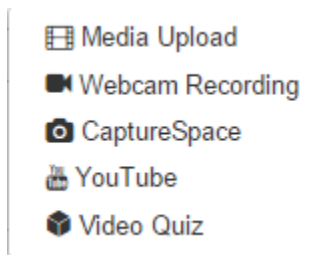
- Log into Blackboard click on the **Kaltura** tab.



- Go to the top right hand corner of the screen and click on the **Add New** button.



- Select **CaptureSpace**.



- You will be prompted to download the Kaltura CaptureSpace Desktop Recorder (this is a one-time step; if you have already downloaded the recorder, skip this step). Click on the **Download for Windows** or **Download for Mac** link depending on which type of system you are using.

The Kaltura CaptureSpace Desktop Recorder

The Kaltura CaptureSpace Desktop Recorder enables easy capture in class, at home or on-the-go with automated publishing and interactive viewing within the LMS and Kaltura's MediaSpace video portal.

Download for Windows

Windows System Requirements

- Windows 7,8,8.1 or 10 32/64 bit
- .NET Framework 4.0+
- [Visual Studio runtime tools](#)

Supported Microsoft PowerPoint Versions

- Microsoft PowerPoint 2007 32 bit
- Microsoft PowerPoint 2010 32/64 bit
- Microsoft PowerPoint 2013 32/64 bit

[Download for Windows](#)

Download for Mac

OS X System Requirements

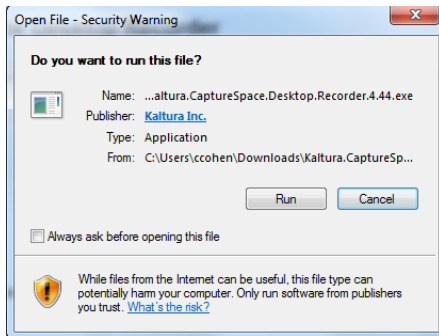
- OS X 10.8 and up

Supported Microsoft PowerPoint Versions

- Microsoft PowerPoint 2011
- Microsoft PowerPoint 2016

[Download for Mac](#)

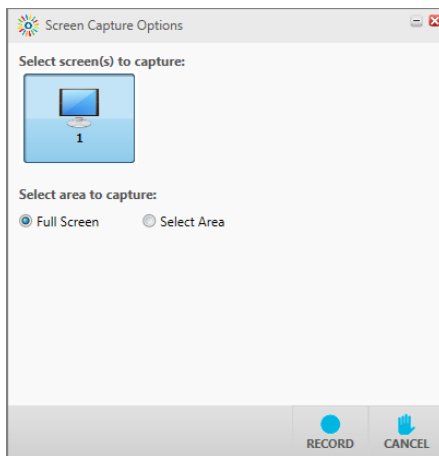
- Go to the bottom of the screen to click on the downloaded file.
- Click on the **Run** button.



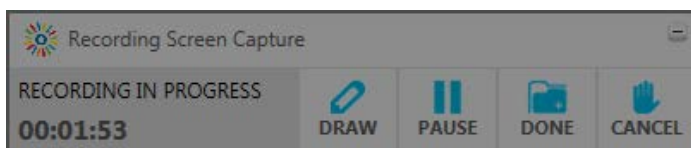
- You will now see the CaptureSpace Desktop Recorder on your screen. Click on the **Screen** button.



- Click **Record**.



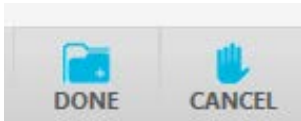
- Make sure what your recording is visible on your screen. The recording will automatically start. When you are finished recording, go to the bottom of the recorder and click the **Done** button. You can also click on the **Cancel** button, click on **Screen** on the Desktop Recorder and start again.



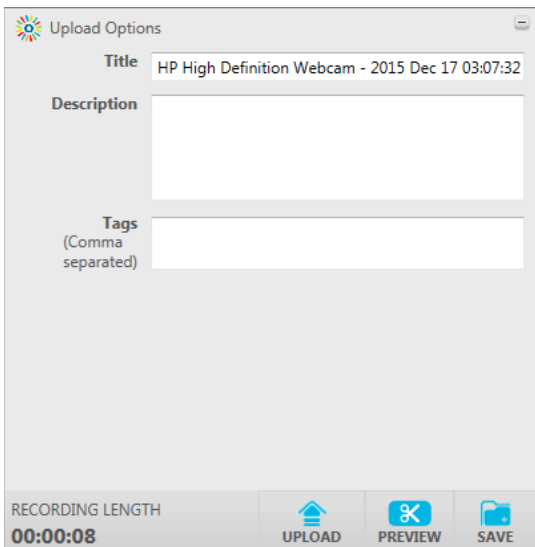
- You can also click on the **Draw** button and annotate your screen capture.



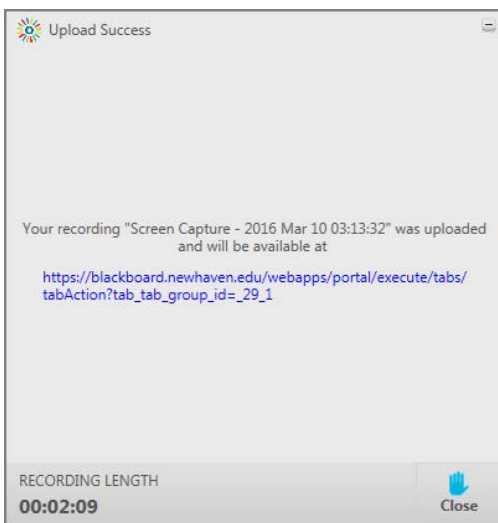
- The recording will preview/process, click the **Done** button again.



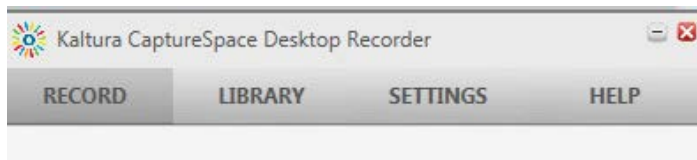
- You can go to the **Title** field and change the name of the video.
- Click on the **Upload** button. You can also preview the video by clicking on the **Preview** button. **Note:** if after previewed you do not wish to upload the video, click on the **Save** button. It will take you to the Library. Point to the video that you would like to delete and click on the **X** to delete it.



- Click on the **Close** button.



- Close the Desktop Recorder by clicking on the red **X** button.



- You can now go back to the Kaltura tab to view, edit or share the video.

Sharing Kaltura Videos

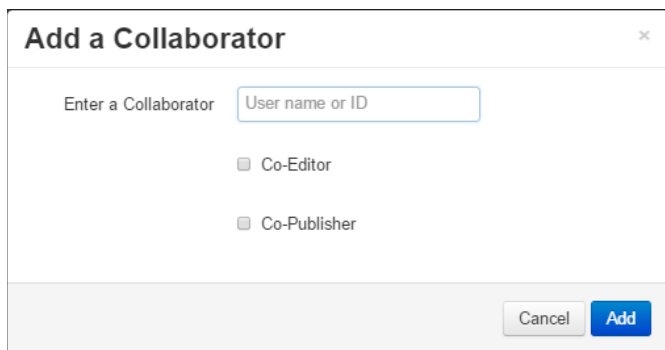
- Go to Blackboard and click on the **Kaltura** tab.
- Go to the video that you would like to share and click on the **Edit** button next to it.
- Click on the **Collaboration** tab.



- Click on the **Add Collaborator** button.



- Go to the **Enter a Collaborator** field and enter the user name of the person that you are sharing the video with. When you start typing their username, a dropdown box will appear. Click on the person's username. (**Note:** if their username does not appear, the user has to have previously clicked on their Kaltura tab).
- Click on the **Co-Publisher** checkbox.
- Click the **Add** button.



- The user now has permission to publish videos that you have shared with them.

Member	User ID	Permission	
Lisa Tassinari	LTassinari	Co-Publisher	