

RA Selection Interview Tips

Prior to your interview with the RA Selection Committee:

- ✓ Understand the selection process. Be sure to meet all deadlines and appointments.
- ✓ Read and understand the materials in your application packet. Be prepared to answer any questions regarding the job description.
- ✓ Have a solid understanding of the RA job. Talk to your RA or RD prior to the individual interview.
- ✓ Be able to identify and discuss your strengths and areas in need of improvements relevant to the RA position.
- ✓ Anticipate questions pertaining to the position that may come up during your individual interview.
- ✓ Mock interview with a friend and be comfortable talking about yourself.
- ✓ Practice good eye contact.
- ✓ Prepare a creative portfolio that best represents your abilities and talents (*see Portfolio Pointers sheet*).
- ✓ Prepare questions that you would like the RA Selection Committee to answer for you.
- ✓ Get plenty of rest the night before your individual interview.
- ✓ Dress appropriately. You are interviewing for a job with a tremendous amount of responsibility. You want to make a good impression!
- ✓ Be on time.
- ✓ Be confident, relax and shake hands with your interviewers. Be proud of yourself and your accomplishments!

During the Interview:

- ✓ Provide answers that you truly believe.
- ✓ Bring your portfolio and be prepared to explain it.
- ✓ Answer all questions thoroughly.
- ✓ Ask for clarification on a question whenever you are unsure.
- ✓ Do not allow what you perceive as a bad or incorrect answer ruin the rest of your interview. Pick up and move on.
- ✓ Maintain eye contact.
- ✓ Relax and be yourself.
- ✓ Ask any prepared questions at the end of the interview when you are asked to do so.
- ✓ Thank the committee and shake hands again at the close of your individual interview.