



**University of New Haven
The Office of Residential Life
General Room Selection Information Packet
2009-2010**

2009-2010 GENERAL ONLINE ROOM SELECTION INFORMATION

This room selection packet was designed to help walk you through the *NEW* on-line housing selection process. We hope that you will conveniently find answers to your questions in this packet, but we invite you to contact The Office of Residential Life at reslife@newhaven.edu or by calling 932-7076 if you have additional questions.

Room Selection Information Sessions:

- **Tuesday, February 3rd at 2pm in Bixler Quiet Study**
- **Wednesday, February 4th at 4pm in the Bethel Lounge**
- **Monday, February 9th at 5pm in Botwinik First Floor Lounge**
- **Wednesday, February 11th at 6pm in the Moulton Lounge, Bartels Hall**
(for those interested in the new apartment residence hall).



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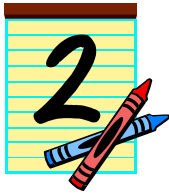
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I- STEPS TO PREPARE FOR ROOM SELECTION



STEP ONE: PAY YOUR ROOM SELECTION PARTICIPATION FEE! A two hundred and fifty (\$250) **NON-REFUNDABLE** room selection participation fee must be paid to the Bursar's Office no later than **Tuesday, February 24th at 4:30pm.** This fee is deducted from your fall housing fee.

PLEASE NOTE: If your \$250 deposit is not paid by the deadline, you will not be permitted to participate in room selection on any of the given room selection days. If you pay the \$250 room selection participation fee after February 24th, you will be considered a **LATE APPLICANT** and will choose a room if space is available. We are anticipating filling all rooms during room selection and Late Applicants will be placed on a waiting list for any rooms that may become available after room selection. In addition, Late Applicants **CAN NOT** be chosen as a roommate for those students grouping themselves together for room selection, and will be blocked from being able to choose a roommate or to be chosen as a roommate.



STEP TWO: CLEAR UP YOUR STUDENT ACCOUNT! To be eligible to participate in room selection, your University account must be paid in full. A copy of your current Bursar's Office account is available on-line or in the Bursar's Office. Please note that if your Bursar account is not paid in full by **March 3rd**, at the time of roommate selection, you will not be permitted to participate.

II- FREQUENTLY ASKED QUESTIONS REGARDING ROOM SELECTION



Q: What if I don't pay my \$250 room selection participation fee:

A: You will need to pay your \$250 non-refundable room selection participation fee to the Bursar's Office no later than **February 24th by 4:30pm**. *If you do not pay by this time, you unfortunately will not be eligible to participate in the room selection process.*

Q: What if I pay my room selection participation fee late:

A: All Late Applicants who pay after February 24th will be placed on a waitlist.

Q: What is my room selection number based on:

A: Your room selection number is based on current Class year/credits earned. Your class year will be determined by the number of credits you have earned as of January 2009. If you are unsure of credits earned, please check with the Registrar's Office to be sure that your record is accurate. This is especially true of students who have transferred into the University for Fall 2008 and Spring 2009. **This has been a problem for transfer students in the past, so please be sure that your credit hours are correct before the room selection dates. It is your responsibility to be sure your credit hours earned is correct at the Registrar's Office.**

Q: How can I be sure if I paid and I will get a room selection number:

A: A list of names (**not room selection numbers**) will be posted in all the residence halls, on-line and in the Office of Residential Life on **Wednesday, February 25th**. *If your name is not on the list and you have paid your \$250 room selection participation fee on time, please come to the Office of Residential Life to immediately report the error.*

Q: How will I know my room selection number and time?

A: Room selection numbers are assigned based on your class year as of January 2009. Your group will pick their room by the best room selection number (lowest) of the group and select a room at the designated time. Students will need to communicate with their roommate groups to determine who has the best room selection number and time. Only the student with the best room selection number/time will select housing for their group.

Q: Can I use a credit on my account to cover my \$250 room selection participation fee:

A: If you have a credit on your account that can be carried over to cover your \$250 room selection fee, please go to the Bursar's Office to make a transfer. It will not automatically be done for you. You will need to initiate the transfer.

Q: Can I break my housing contract once I sign it:

A: The housing agreement is binding for the academic year, which runs from August 23, 2009 through May 20, 2010 and excludes vacation periods. You will not be permitted to break your housing agreement between semesters. Anyone who attempts to do so will be subject to the entire spring semester room fee. The housing agreement is binding for students who complete graduation requirements for the Associate Degree in January and continue as full-time students for the spring semester. Please refer to the Student Handbook for additional information regarding your housing agreement.

Q: Do I have to have a meal plan:

A: The meal plan is mandatory for freshmen, sophomores, juniors and seniors for the 2009-2010 academic year. Dunham and Ruden Street residents are required to purchase meal plan A, B, C or D. Students living at Savin Court, the new apartment residence hall or Forest Hills do not have to purchase a meal plan, but may still choose to purchase one.

Q: Can I change my room after I select it at room selection:

A: Students **will not** have the opportunity to make room changes after the room selection process. Room changes will not be permitted until the September room change period. Please be sure of the individuals that you are choosing to live with for the 2009-2010 academic year.

Q: What if I can not select my room during my designated time?

A: With the Online Housing System, students will need to pre-select each other as roommates prior to selecting a room or apartment. (Instructions regarding this part of the process will be available when room selection numbers and times are out on Monday, March 2nd). When students select a roommate, the Online Housing Selection system will confirm that all roommates have selected one another, now becoming a group. **Only the student with the lowest room selection number and earliest room selection time will select housing for the group via the Online Housing Selection system. If the person with the lowest room selection number is not available at their designated time, the roommate with the next lowest number will go at their designated time and select for the group.**

Q: What if I do not have roommates I wish to live with:

A: If you wish to participate in on-line room selection, but you presently do not have a roommate(s), please come to the Office of Residential Life to see a list of other students in the same situation and sign up on the list of students looking for a roommate.

It is your responsibility to contact the others on the list who are looking for roommate(s) to determine if you would like to live with any of them.

Q: Does it cost more to live in the new apartment residence hall for the 2009-2010 academic year:

A: Both doubles and singles in the new apartment residence hall will cost more for the 2009-2010 year. The cost differential is as follows:

New Apartment Residence Hall:

Singles- \$4400/semester, \$8800/year

Doubles- \$4100/semester, \$8200/year

All Other Residence Halls: \$3800/semester, \$7600/year

Meal Plan Fees for 2009-2010

Meal Plan A- \$4,772/year

Meal Plan B- \$4,604/year

Meal Plan C- \$3,932/year

Meal Plan D- \$3,932/year

Meal Plan E- \$4,604/year

Q: Will commuter students and 5th year seniors (those seniors who need housing for just the Fall 2009 semester) be permitted to participate in room selection?

A: Presently, we are accepting the \$250.00 room selection deposit from commuter and 5th year seniors. Until we know the actual number of students returning to campus next year, we will not be certain if we will be able to offer housing to current commuters and 5th year seniors. We will notify you at the end of the deposit period if we have sufficient rooms to accommodate you. If we are unable to accommodate you, we will refund your deposit.



III-IMPORTANT DATES

January 28-February 24	Clear delinquent accounts, pay your \$250 room selection participation fee. Resolve credit hour problems.
Monday, February 2	Room Selection information distributed to on-campus students. Room Selection information session at 4pm in Bethel Hall Lounge.
Tuesday, February 3	Room Selection information session at 2pm in Bixler Hall Quiet Study.
Monday, February 9	Room Selection information session at 5pm in Botwinik First Floor Lounge. Online Housing applications available at 12am http://housing.newhaven.edu/applyonline Must be completed before participation in room selection.
Wednesday, February 11	Room Selection information session at 6pm in the Moulton Lounge, Bartels Hall (for those interested in the new apartment residence hall).
Tuesday, February 24	\$250 room selection participation fee due to the Bursar's Office by 4:30pm.
Wednesday, February 25	Posting of names of room selection participants in residence halls and on the UNH website. If you paid your \$250 room selection fee by 4:30pm on February 24 th and you are not on this list, please come to the Office of Residential Life immediately.
Monday, March 2	Posting of room selection numbers, by class, in all residence halls, the Office of Residential Life and the UNH Website. Deadline for interviews with your present Resident Director and Barbora Kollarova, Dunham/Ruden Street Resident Director for Quiet/Substance Free Living.
Tuesday, March 3	All Bursar accounts must be paid in full in order to participate in roommate selection. Failure to have your account paid in full will result in you being blocked to be picked as a roommate or able to pick roommate(s).
Wednesday, March 4	Roommate selection period begins at 12pm for those students participating in room selection for the new apartment residence hall on Tuesday, March 10 th . Please note that your Bursar account needed to be paid in full to be able to participate in the on-line roommate selection process. Applications are due to the Office of Residential Life for the following room selection processes on March 10 th : 1. Quiet Living in Ruden # 15 2. Substance Free Living (C.H.O.I.C.E.) in Ruden #19 and Ruden #21 3. Sustainability Floor in the new apartment residence hall (First Floor)
Monday, March 9	Roommate selection period ends at 12pm for those students participating in room selection for Phase 1 room selection (the new apartment residence hall on Tuesday, March 10 th).
Tuesday, March 10	Room Selection times and numbers for those participating in the new apartment residence hall selection will be available at noon at housing.newhaven.edu on your MyHousing page. Room Selection for theme housing 3-6pm in the Dunham Hall Common Room: 1. Quiet Living room selection in Ruden # 15 will take place 3-3:30pm 2. Substance Free Living (C.H.O.I.C.E.) room selection in Ruden #19/21 will take place 3:30-4:30pm 3. Sustainability Floor room selection (in the new apartment residence hall First Floor) will take place 4:30-6pm.

Please note: Theme Housing Room Selection will not be an on-line process. It will take place in the Dunham Common Room from 3pm-6pm. All applications for those groups interested in any of the theme housing options need to be to the Office of Residential Life no later than March 4th.

<u>Phase 1:</u> Wednesday,	Room Selection for the new apartment residence hall begins at 9pm March 11 and ends on March 12 th at 12pm.
Monday, March 23	General roommate selection period begins at 12pm for those students participating in room selection for 2, 3, 4, 5 and 6 person apartments.
Friday, March 27	General roommate selection ends at 11:59pm. You <i>must</i> have complete/mutual roommate groups by this time.
Monday, March 30	Selection times will be available to view for those students participating in Phase 2 room selection (2 person apartment selection).
<u>Phase 2:</u> Wednesday, April 1	Room Selection for 2 person apartments begins at 8pm and ends at 12am.
Thursday, April 2	Roommate selection period begins at 12pm for those students who need to reconfigure their roommate groups. Roommate selection will close at 11:59 pm.
Friday, April 3	Room selection times will be available at noon, for those students participating in room selection for Phase 3 room selection (3 person apartment selection).
<u>Phase 3:</u> Tuesday, April 7	Room Selection for 3 person apartments begins at 9pm and ends on April 8 th at 12pm (Including 3 person apartments at Savin Court and 3 person apartments at Forest Hills).
Thursday, April 9	Roommate selection period begins at 12pm for those students who need to reconfigure their roommate groups. Roommate selection will close at 11:59pm.
Wednesday, April 15	Room selection times will be available at noon, for those students participating in room selection for Phase 4 room selection (4 person apartment selection).
<u>Phase 4:</u> Thursday, April 16	Room Selection for 4 person apartments begins at 9pm and ends on April 17 th at 12pm.
Tuesday, April 21	Roommate selection period begins at noon for those students who need to reconfigure their roommate groups. Roommate selection will close at 11:59pm.
Wednesday, April 22	Roommate selection times will be available at noon, for those students participating in room selection for Phase 5 room selection (5 person apartment selection).
<u>Phase 5:</u> Thursday, April 23	Room Selection for 5 person apartments begins at 9pm and ends on April 24 th at 12pm.
Tuesday, April 28	Roommate selection period begins at 12pm for those students who need to reconfigure their roommate groups. Roommate selection will close at 11:59pm.
Wednesday, April 29	Room selection times will be available at noon, for those students participating in room selection for Phase 6 room selection (6 person apartment selection).
<u>Phase 6:</u> Thursday April 30	Room Selection for 6 person apartments begins at 9pm and ends on May 1 st at 12pm.
Tuesday, May 5	Roommate selection period begins at 12 noon for those students who need to pick roommates, who have not participated in any previous room selection phases. Roommate selection will close at 11:59pm.

Wednesday, May 6

Room selection times will be available at noon for those students participating in room selection for **Phase 7** room selection (students who have not previously selected a room).

Phase 7: Thursday,
May 7

Room selection for those who have not selected a room in previous room selections begins at 9pm and ends on May 8th at 12pm.



IV- THEME HOUSING

A. QUIET LIVING



If you are applying to live in Quiet Living you will need to follow these few simple steps:

STEP ONE: Meet with your current Resident Director to sign your recommendation form which can be obtained in the Office of Residential Life in Bixler Hall and you can also find one at the end of this packet.

STEP TWO: Call the Office of Residential Life (EXT: 7076) to set up a time to meet with the current Dunham/Ruden Resident Director, Barbora Kollarova, about living in Quiet Living before **Monday, March 2nd**. Quiet Living is located #15 Ruden Street.

STEP THREE: Once all recommendation forms are received in the Office of Residential Life, Residential Life Staff will designate the number of male and female apartments that will be available for the Quiet Living room selection. *HELPFUL HINT: It will be to your best advantage to find five roommates to share an apartment with you.*

STEP FOUR: Complete and return the Quiet Living Application (one application per group/roommates) and return the application to the Office of Residential Life **by March 4th at 4:30pm**. Please note that all names on your application must have paid their \$250 room selection participation fee. If someone's name on your application has not paid their \$250 room selection fee by **February 24th** or cleared up their Bursar account, it will disqualify your application. *HELPFUL HINT: those individuals who are completely filling apartments will be given first preference.*

STEP FIVE: If you are approved for Quiet Living, a Residential Life Staff member will contact you and you and your group should plan on attending the room selection on **Tuesday, March 10th**.

B. C.H.O.I.C.E- CELEBRATING HEALTHY OPTIONS IN A COLLEGE ENVIRONMENT (SUBSTANCE FREE)

Ruden Street # 19 and #21 are designated apartments for those students interested in substance free living. The goal of being a member of the C.H.O.I.C.E community is to accommodate students who desire an environment free of distractions from alcohol, drugs and tobacco, and for students choosing a lifestyle in which they abstain from these distractions.

If you are applying to live in C.H.O.I.C.E. Housing you will need to follow these few simple steps:

STEP ONE: Meet with your current Resident Director to sign your recommendation form which can be obtained in the Office of Residential Life in Bixler Hall and you can also find one at the end of this packet.

STEP TWO: Call the Office of Residential Life (EXT: 7076) to set up a time to meet with the current Dunham/Ruden Resident Director, Barbora Kollarova, about living in C.H.O.I.C.E. Housing before **Monday, March 2nd**. PLEASE NOTE: It is preferred if you can sign up for an appointment as an entire group/apartment.

STEP THREE: Once all recommendation forms are received in the Office of Residential Life, Residential Life Staff will designate the number of male and female apartments that will be available for Substance Free room selection. *HELPFUL HINT: It will be to your best advantage to find the appropriate number of roommates to share an apartment with you (three or five).*

STEP FOUR: Complete and return the C.H.O.I.C.E. Application (one application per group/roommates) and return the application to the Office of Residential Life **by March 4th at 4:30pm**. Please note that all names on your application must have paid their \$250 room selection participation fee. If someone's name on your application has not paid their \$250 room selection fee by **February 24th** or cleared up their Bursar account, it will disqualify your application. *HELPFUL HINT: those individuals who are completely filling apartments will be given first preference.*

STEP FIVE: If you are approved for C.H.O.I.C.E. Housing, a Residential Life Staff member will contact you and you and your group should plan on attending the room selection on **Tuesday, March 10th**.

C. SUSTAINABILITY THEME FLOOR

If you are applying to live on the Sustainability Theme Floor in the new apartment residence hall you will need to follow these few simple steps:

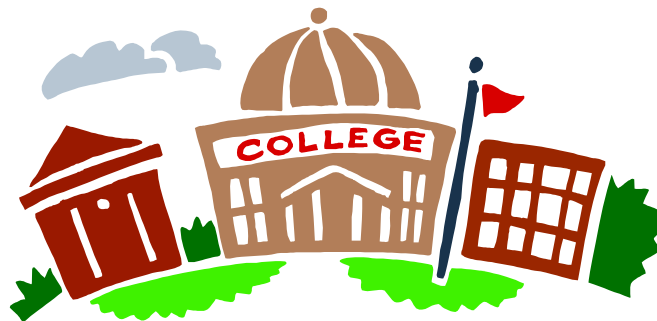
In our commitment to go “green”, the Office of Residential Life is establishing a “Sustainability” wing on the first floor in the new apartment residence hall, for those

students who wish to support the ideas of sustainable living through education and role modeling.

STEP 1: Pick up your application describing the requirements for living on the Sustainability Floor. Each apartment member must complete his/her own application as to why they wish to live on the Sustainability Floor. Please note that all names on your application must have paid their \$250 room selection participation fee. If someone's name on your application has not paid their \$250 room selection fee by **February 24th** or cleared up their Bursar account, it will disqualify your application.

STEP 2: Complete and return the apartment application for living on the Sustainability Floor to the Office of Residential Life by **March 4th at 4:30pm**. Listed on this application will be all those students who have previously submitted an individual application, expressing their reasons for wanting to be a member of the sustainability community. All apartment applications should list 4 students, as all apartments on the Sustainability Floor are 4 person apartments.

Please note that any group going through room selection for Quiet Living/Substance Free Living in the Ruden Street Apartments and those wishing to live on the Sustainability Floor in the new apartment residence hall **WILL NOT** go through the on-line room selection process. There will be an actual day (March 10th) for you to go through room selection and sign up for an apartment. Please do not sign up for roommates on-line, as you will be completing and returning an application (with your listed roommates) to the Office of Residential Life by March 4th.



V-OFF-CAMPUS APARTMENT LIVING

Forest Hills and Savin Court Apartments



Where are the Forest Hills Apartments: The Forest Hills Apartments are leased by the University of New Haven and located on Simon Place in West Haven, an approximate 8-10 minute walk from campus. For the 2009-2010 academic year, the University will be leasing all 4 buildings in the apartment complex to meet the housing needs of approximately 286 students.

Where are the Savin Court Apartments: The Savin Court Apartments are located at 783 Savin Avenue in West Haven, about a 2 mile drive from the University. For the 2009-2010 academic year, the University will be leasing 91 beds (in two bedroom apartments, housing 3 students) to meet the housing needs for the year.

What is each apartment equipped with in Forest Hills: Each apartment is equipped with a full kitchen (refrigerator, stove, microwave and dishwasher), wall-to-wall carpeting and air conditioning. They are also fully furnished with university furniture. Each living room/dining room area is outfitted with a couch, 2 chairs, a coffee table, a dining table and 4 dining chairs. The bedrooms each have a bed, desk, desk chair and a 3 drawer dresser. Each bedroom has a closet, and there are additional linen and hallway closets throughout the apartment.

What is each apartment equipped with in Savin Court: Each apartment is equipped with a full kitchen (refrigerator, stove, and dishwasher) and hard wood floors. They are also fully furnished with university furniture. Each living room/dining room area is outfitted with a couch, a coffee table, dining table and 4 dining chairs. Each bedroom has a closet, and is equipped with a bed, 3 drawer dresser, desk and desk chair.

What other amenities are included in Savin Court Apartments: Each apartment is equipped with Comcast Internet and basic expanded cable TV. There are washer/dryer facilities located in Apt. 14. Students will be allowed to park their cars in the parking lot. There will be a van/shuttle bus service for students to campus during the day and evening hours.

What other amenities are included in Forest Hills: Each apartment is equipped with Comcast Internet and basic expanded cable TV. There are washer and dryer facilities located on the ground floor of each building. A pool is located on the apartment complex grounds.

How big are the apartments: Apartment sizes range from 1, 2 and 3 bedroom apartments, with 3 students sharing the 1 bedroom, 4 students sharing the 2 bedroom and 5 students sharing the 3 bedroom apartments. At Savin Court, there are 2 bedroom apartments, with one student occupying a single (in the smaller bedroom), while the other bedroom is occupied by 2 students.

What is the Forest Hills parking situation: Parking spaces will be limited at the Forest Hills Apartments. A lottery system will be in place for all students who wish to park their cars at the Apartments. Space will be available for those students who can not park their cars at Forest Hills on either the main campus or at North Campus. There is a courtesy van running as well to transport students during the evening.

What is the Savin Court Apartments parking situation: Students will be allowed to park their cars in the parking lot and on the street areas in front of the apartments. Sophomores will be permitted to have their cars at Savin Court. A shuttle bus runs during the day and evening to transport students back and forth to campus.

Can anyone move to Forest Hills/Savin Court: As an institution, the University of New Haven is committed to the intellectual and personal development of its' students, and the off-campus living option exists to foster personal responsibility, social awareness and a commitment to academic excellence. *In accordance with this commitment, the selection process for living in the university-leased off-campus apartments will be based on supporting those students who are older and wish to have an "off-campus" living environment, while still having staff members available to assist with building a community atmosphere and assisting with any problems or concerns.*



VI-NEW APARTMENT RESIDENCE HALL



The new apartment residence hall will open in Fall 2009 with a total of 402 beds, with 4 person apartments consisting of either 4 singles or 2 double rooms per apartment. There is also one 6 person apartment per floor. One wing on the first floor will be housing those students who apply to live on the Sustainability Theme Floor (*Please refer to the Theme Housing section if you are interested in applying to live on this floor*).

Each apartment consists of a kitchen area (stove, refrigerator), living/dining room, and 2 full bathrooms. There is also central air conditioning and regulated heating in each apartment. A laundry room is located on each floor, in addition to a floor lounge, with couches, chairs, tables and TV to use as a floor gathering space.

Room Selection for the new residence hall is Wednesday, March 11th. *Please note the dates and times listed in the Important Date section if you are interested in selecting this hall.*

VII: ABROAD STUDENTS: Students currently studying abroad for the Spring 2009 semester will be permitted to be pulled into room selection, as long as you have paid the \$250.00 room selection fee by Tuesday, February 24th and are part of a group that is completely filling an apartment.

Please Note:

The Office of Residential Life reserved the right to remove from the selection process any rooms or apartments it deems necessary for staff use, transfer or new students. The University does not guarantee that you will be housed in the apartment you select for the 2009-2010 academic year. Students who fail to meet any appropriate deadlines or do not properly follow the necessary procedures will not be permitted to select a room during the room selection process. These students will have to reapply for housing and will be considered in mid-August only if space is available.



**University of New Haven 2009-2010
C.H.O.I.C.E Living Contract**

The goal of the C.H.O.I.C.E. (Celebrating Healthy Options In A College Environment) living program is to provide residential students with a housing option which accommodates a student's desire to live and learn in an environment free from the distractions associated with drug and alcohol use and abuse. C.H.O.I.C.E. students are choosing a lifestyle free of drug, alcohol and tobacco use.

Policies:

Students wishing to reside in C.H.O.I.C.E. living agree to not consume alcohol, or use illegal drugs or tobacco products. Students also agree to not bring any of these substances into the hall. Guests will also be expected to abide by the same policies.

Students who break the C.H.O.I.C.E contract by experimenting or using drugs, alcohol, or tobacco must act responsibly and not return to the hall under the influence.

Participants of C.H.O.I.C.E. will make a commitment to themselves and other members to attend and participate in all C.H.O.I.C.E. programs and meetings. They will also be active participants in the planning and implementation of all programs.

Consequences:

Residents of C.H.O.I.C.E. living who choose to use tobacco products, consume alcohol, or use illegal drugs in the hall, who allow guests to do so, or return to the hall under the influence, will be removed from C.H.O.I.C.E. living if found responsible for the violation. In addition, the resident will face disciplinary action.

By signing this agreement, I am agreeing under my own free will to abide by the policies designated by C.H.O.I.C.E.. Failure, to abide by the C.H.O.I.C.E. policies will result in removal from C.H.O.I.C.E. living.

Signature: _____ **Name (printed)** _____ **Date:** _____

University of New Haven 2009-2010 C.H.O.I.C.E Living Application

Please complete this form by March 4th and return to The Office of Residential Life

Name: _____

Student ID Number: _____

Home Address:

Phone number (room or cell): _____

Current Residence Hall and Room Number: _____

Class Year: _____ **Mailbox Number** _____

Please discuss why you would like to be considered for C.H.O.I.C.E. living?

Please discuss how your participation in C.H.O.I.C.E. will enhance and contribute to your educational and personal experience at the University of New Haven?

Please describe any activity or program you would like to se incorporated into the C.H.O.I.C.E. program?

Please return this application and contract to the Office of Residential Life to set up an appointment with the Resident Director of Ruden for an interview. Thank you for your interest!

For Office Use Only

Room Selection Number: _____

Date Application Received: _____

APARTMENT APPLICATION
FOR THEME HOUSING (QUIET/SUBSTANCE FREE/SUSTAINABILITY).

Please complete this form by March 4th and return to The Office of Residential Life

NAMES OF STUDENTS TO FILL THE APARTMENT/SUITE

1. _____ ROOM SELECTION # _____ CLASS YR. _____
2. _____ ROOM SELECTION # _____ CLASS YR. _____
3. _____ ROOM SELECTION # _____ CLASS YR. _____
4. _____ ROOM SELECTION # _____ CLASS YR. _____
5. _____ ROOM SELECTION # _____ CLASS YR. _____
6. _____ ROOM SELECTION # _____ CLASS YR. _____

Size of Apartment/Suite (# of occupants) _____

Contact person for group _____ Apt/Room # _____

Phone Number _____

Is your application for the Ruden Street Quiet Living Environment _____

Is your application for the Ruden Street Substance Free Living Environment _____

Is your application for the Sustainability Floor in the new apartment residence hall _____

This form must be completed and returned to the Office of Residential Life in Bixler Hall no later than Wednesday, March 4th. Only one application per group. Your name can only appear on one application.

Quiet Living Environment
Resident Director Recommendation

Please complete this form by March 4th and return to The Office of Residential Life

I am of the opinion that (*student name*) _____ who is currently a resident of (*hall*) _____ should be afforded the opportunity to reside in a quiet living environment on Ruden Street.

I have personally met with this student to discuss the necessary conditions and policies related to the Quiet Living Environment on Ruden Street. _____ (*student name*) understands that violating any of these regulations will result in him/her being immediately removed from their living environment. He/she also understands that should space not be available elsewhere; he/she will forfeit his/her housing privilege.

Signature of Current RD

Signature of Student

Signature of Ruden RD

Date

Quiet Living Environment: All residents are required to adhere to a quiet hour policy. Quiet is defined as all noise being confined to a student's room and not to be heard in the hallway or outside the building. Noise within the apartment (radio, tv, stereo, and or talking) must always be kept at a low volume.