

Office of Experiential Education *Career Services Center*

Established Direction- *EMPOWER*

- Education (Workshops, Seminars)
- Mentorship (Alumni Involvement)
- Personal Development (Coaching Program)
- Opportunities (Employer Relations)
- Wisdom (Networking)
- Employment (Jobs posted on Blackboard)
- Reporting/Accountability (Outcomes, EE Day)



Kathy Forkin
Career Services

Education

WORKSHOPS

Resume Writing

Basic construction of a resume and participants will be expected to draft a resume.

Interviewing Skills

Successful techniques of interviewing. Participants will be introduced to the Perfect Interview System.

Networking

Review the skills of effective networking and introduce MentorMatch.

Technology

Review the technological aspects of what employers can and will check before offering a position. We will also go over how to use technology properly to find a job.

Cover Letters and other Correspondence

Learn the art of writing the best cover letter!

Mentorship

- **M²** is a three month-long via email program and consists of UNH students and UNH alumni volunteers. This influential collaboration will allow alumni to improve college life for students.
- **M²** will also effectively pair mentees and mentors using a thorough questionnaire which investigates interests for both parties.
- *Most importantly, all of the information exchanged will be kept confidential.*



Personal Development through Student Coaching

Students say 'thank you' to their coaches over dinner on April 29, 2008
Over 35 students and coaches came together to celebrate the successful conclusion of the second year of the UNH Coaching Program. Last year, we had 7 coaches and 23 students. This year our program started with 22 coaches and 55 students!



Our participating students came to the Career Services, signed a Code of Conduct and received a biography of the coach that was assigned to them. The students were from all different majors and class standing.

Opportunities with Employers who hire UNH students/ alumni

- Pratt & Whitney
- Pitney Bowes
- United Technologies
- Sikorsky
- Yale University
- Yale New Haven Hospital
- Schick/Energizer
- Internal Revenue Service
- Unilever
- General Electric
- City of New Haven
- State of CT
- Fox 61 TV
- Merrill Lynch



Wisdom

Helping You Help Your Student!

As a parent, it is going to be important to make sure your student is gathering the skills necessary to prosper after college. We are here to help students with anything from resume help, job searching, preparing for an interview, discovering networking techniques, or just looking for part time work.

We have included a guide to help get them started.

■ FRESHMAN YEAR

- Talk with faculty about career options in your major
- Attend Career Services workshops
- Visit Career Services to plan your career development and work on your Success Plan
- Join a UNH club or organization

■ SOPHOMORE YEAR

- Continue to explore relationships between self-assessment and career information
- Gain relevant experience through summer employment, internships and co-ops
- Take part in community service and student leadership opportunities
- Attend Career Services workshops and seminars on resume writing
- Visit the Career Service Center with your resume

■ JUNIOR YEAR

- Pursue internship and co-op opportunities
- Participate in job shadowing or informational interview opportunities
- Attend Career Services workshops and seminars on networking
- Pursue graduate school research admission deadlines and requirements
- Visit the Career Services Center to review interview skills and networking opportunities

■ SENIOR YEAR

- Update resume
- Participate in mock interviews
- Network with alumni and others
- Collect letters of reference for your credential file
- Visit the Career Services Center to submit your exit survey
- Begin job search

Employer Relations

Ongoing OEE Improvement

- Focus on target employers
- Strengthen UNH reputation with national companies
- Increase posting of national opportunities for wider appeal to students
- Increase numbers of student-employer professional development interactions

Reporting

May 1 Celebration

Experiential Education Day

Nearly 50 companies and agencies visited campus to learn about EE at UNH. Over 70 experiential education displays of faculty mentored research, study abroad, academic service learning, and work integrated learning were visited by 200 UNH community members.



What students & alumni are saying about Career Services

- *I am so very grateful for your assistance. You have my utmost appreciation. And thanks to you, I have an interview on Thursday; I'll keep you posted. Thanks again, you were so nice to me.*
- *Just wanted to tell you how much I enjoyed connecting with you; I felt truly understood. I am so grateful to you, Deb, and the university for the wonderful help and advice. Thank you.*
- *I just wanted to say thank you for all of your help with my resume. I really appreciate all that you have helped me with and I hope to work with you in the future.*
- *Thank you for taking time to pre-interview me for my Audit position interview at KPMG. You helped me a lot, and prepared me to feel very comfortable. I will let you know the outcome, it did go very well though! Thanks again.*
- *Thank you for all your help with my resume and helping me land a great job. I really appreciate all you have done and especially the way you went out of your way to help me out. I hope you enjoy the chocolate and have a great holiday.*
- *I got the Job! Thank you for helping me revising the resume and the cover letter. I was very happy working with you!*

Future Plans – CSC EMPOWER

- 08-09 Year of Bringing It All Together
 - Maximize student involvement
 - Maximize employer involvement
 - Maximize alumni involvement
 - Maximize faculty involvement

Academic Service-Learning

■ What is it?

- Combines academics and community service in a credit bearing course. Students participate in a community service project.
- The community service project is related to what you are studying in your class.
- Students serve their community while strengthening their academic and civic skills.
- The community service project benefits the community, meets an actual community need, and enhances what you learn in the classroom.

Learn more about academic service-learning at www.newhaven.edu/servicelearning

Why should you enroll in an academic service-learning course?

If you want to

- explore your new home
- connect with your community
- learn by doing
- expand your understanding of a subject
- meet friends with similar interests

then yes, enroll in a service-learning course!

Fall 2008 Service-Learning Courses Offered for Freshmen

Course/Instructor	Description
ST: Oskar Schindler Humanities Course UNI_V450_01 Dr. Gaboury	An investigation of the underlying principles of good human behavior with an emphasis on encouraging such behavior. Taught by the current Oskar Schindler Humanities Foundation Endowed professor.
Introduction to Engineering EAS_107_50 Dr. Orabi	An introduction to engineering that stresses skills development in teamwork and communications as well as the civic responsibility of an engineer. The community service project provides a real-world experience not present in a textbook. Prerequisite M109.
Freshmen Experience FE 001_29 Sally Anastos	In addition to the skills learned in the traditional FE001 course, this section will provide you with an introduction to the Greater New Haven region as you explore service and democratic citizenship. Students will select a public issue and participate in a community service project around this issue.

All service-learning courses are posted on www.newhaven.edu/servicelearning

UNH Receives National Award President's Honor Roll



The President's Honor Roll recognizes institutions of higher education that support innovative, effective, and exemplary community service programs. Honorees were selected based on scope and innovation of service projects, percentage of student participation in service activities, incentives for service, and the extent to which the school offers service-learning courses.

The Honor Roll is jointly sponsored by the Corporation, through its Learn and Serve America program, and the Department of Education, the Department of Housing and Urban Development, USA Freedom Corps, Campus Compact, and the President's Council on Service and Civic Participation.