

**Career  
Services  
Maxcy 214**

# Career Services Updates

**Volume 1, Issue 3**

**Spring Issue**

## INSIDE THIS ISSUE:

<b>Job Hunting</b>	<b>2</b>
<b>Top Jobs for '07</b>	<b>2</b>
<b>Sample Jobs</b>	<b>3</b>



"Coaching is an on-going partnership that helps clients produce fulfilling results in their personal and professional lives. Through the process of coaching, clients deepen their learning, improve their performance, and enhance their quality of life. Coaches use reporting, exploring, and a consistent commitment to move the client forward. Coaching accelerates the clients' progress by providing greater focus and awareness of choice. Coaching concentrates on where clients are today and what they are willing to do to get where they want to be tomorrow." - International Coach Federation (ICF)

Rather than actually **TELLING** someone the answers, a coach is the catalyst for getting a client to find the answers themselves. By asking challenging and thought provoking questions, a coach can unlock the potential in a client.

On Saturday, February 17, 2007 several UNH undergraduate students had the chance to spend two hours with a coach as part of a pilot program to help students discuss their goals. In addition to the two-hour meeting, students received follow-up phone calls with their coach. There will be a group meeting on April 28th.

## UNH Student Coaching Pilot Program



**The Coaches from The International Coach Federation who came to campus on Saturday February 17, 2007. Missing from picture: Ellen Moriarity and Liz Ikle.**

### Where Can I Look for a Job on the Internet?

- Careerbuilder.com
- Monster.com
- HotJobs.com
- CollegeGrad.com
- Indeed.com
- Craigslist.com



Laura Bobel, the Graduate Assistant for Career Services has taken a job in HR at Edible Arrangement's Corporate Headquarters in Wallingford, CT. Career Services would like to thank Laura for her hard work and contributions to the office throughout the past year. We wish her the best of luck in her new position.

*Congratulations!*



## 5 Things New Grads Should Know about Job Hunting

**With promising job opportunities, favorable salaries and plenty of free time, new grads should have no reason not to look for that first job. Make sure you know these top five things hiring managers look for when sizing up a candidate:**

### **1. Relevant experience:**

23% of hiring managers say the candidate's ability to relate their experience to the job at hand is the most important factor in the hiring decision. Unfortunately, new graduates often underestimate the experience they have through internships, part-time jobs and extracurricular activities, but 63 % of hiring managers say they view volunteer activities as relevant experience.

### **2. Fit within the company culture:**

Just because you look good on paper doesn't mean you're a shoo-in for the job. For employers, the trait they most want to see in a candidate is the ability to fit in with co-workers and the company. Offering up a blank stare when the interviewer asks why you are the right fit for the job will not go over well. Just be yourself, but

mind your "i's" -- never insult, interrupt or irritate the interviewer.

### **3. Educational background:**

19% of hiring managers place the most emphasis on your educational background: the institution you attended, major, minor and degree earned. Be sure to include courses taken that are relevant to the job.

### **4. Enthusiasm**

Passion for the job is the top characteristic 19% of employers look for in a candidate. Employees who are passionate about their jobs tend to be more productive workers. The answer to "Why do you want to work here?" should always focus on the strengths of the company and the challenge of the position, not the perks.

"New graduates often underestimate the experience they have through internships, part-time jobs and extracurricular activities"

### **5. Preparedness:**

The ideas you bring to the table and the questions you ask carry the most significance. Come in prepared to discuss how your qualifications can specifically contribute to the success of the company. Actually put yourself in that role and explain how you would perform your work and ways to improve it.

- Adapted from CBCampus.com

\*\*\*SENIORS HAVE YOUR RESUME AND COVER LETTER REVIEWED send it to [jobs@newhaven.edu](mailto:jobs@newhaven.edu)\*\*\*

## Top Jobs for Class of 2007

Kate Lorenz, CareerBuilder.com Editor

- 1** Field: Arts and Writing  
Job: Public Relations Specialist
- 2** Field: Business, Finance and Sales  
Job: Accountants and Auditors
- 3** Field: Computers and Engineering  
Job: Computer Software Applications Engineers
- 4** Field: Counseling and Social Science  
Job: Child, Family and School Social Workers

- 5** Field: Education  
Job: Elementary School Teachers
- 6** Field: Healthcare  
Job: Registered Nurses
- 7** Field: Science  
Job: Chemists



## Sample of Jobs Posted on Blackboard:

### Computer Science

#### Intern Wanted:

Wallingford-based national company is looking for a part-time resource (20-30 hours per week) to participate in the development and modification of C/UNIX applications.

Relevant academic project work or course experience is necessary. This position will be paid for hours worked.

Please send your resume, cover letter and GPA to Kforce Professional Staffing, 3 Corporate Drive, Shelton, CT 06484 or email: [dbenedetto@kforce.com](mailto:dbenedetto@kforce.com)

#### For additional jobs on Blackboard go to:

[www.newhaven.edu](http://www.newhaven.edu)

Quicklink to Blackboard

Click on Community—Type in Career Development under Organization

The Job Postings link will be on your left

### Camp Counselor

The Woodruff Family YMCA in Milford, CT is looking for help at its summer day camp. They are currently interviewing and hiring camp counselors in all positions. Day camp is a great summer job and is also great for those looking to complete college internships.

Interested students should reply to Kelly Hite, Camp Director  
Phone: (203)878-6501 ext. 116  
[khite@eccymca.org](mailto:khite@eccymca.org)



Various summer internships are available...

Check out Blackboard for more info!

### MidState Medical Center Internship Position— Community Relations

MidState Medical Center in Meriden, CT are looking for qualified interns for their Community Relations department. Community Relations is responsible for all internal and external publications, employee communications, and media management (both advertising and public relations).

- Responsibilities include tracking media placements, updating media list as necessary, interviewing and writing for various publications, and assisting in other necessary functions.

Interested candidates should have strong oral and written communication skills. All communications majors are welcome. Please direct inquiries to Lynn Faria, Director of Community Relations, at [lfaria@midstatemedical.org](mailto:lfaria@midstatemedical.org) or call 203-694-8731.

Numerous engineering positions posted are on Blackboard

