

Checklist for Community Partners

Submit to the Academic Service-Learning Office

- Signed Campus Community Partnership Agreement (prior to student placement)
- Certificate of Insurance (prior to student placement)
- Student and Work Product Evaluation (at the end of the semester)
- Community Partner Survey (at the end of the semester)

At your Agency

- Post the Student Sign-In Sheet for UNH students to sign in
- Conduct an on-site orientation with UNH service-learning students (on the students' first day)
- Supervise, mentor, and guide UNH service-learning students throughout the semester

Please submit documents to:

Sally Anastos
University of New Haven
Center for Experiential Education, Kaplan 210
300 Boston Post Road
West Haven, CT 06516
203-931-6057 (fax)

Questions or comments?

Contact Sally Anastos, Director of Academic Service-Learning at
203-479-4588 or sanastos@newhaven.edu.