**Health & Safety Meeting Minutes**

**Wednesday, March 19, 2014**

**Maxcy Hall, Wilson Conference Room**

**10:30 AM**

IN ATTENDANCE: M. Berman, K. Cifaldi, C. Johnson (Triumvirate), N. McGrath, J. Passaretti, R. Quagliani, T. Randall, R. Rutherford, M. Vignale (Triumvirate)

ABSENT: L. Annino, P. Cappuccia, M. Carroll, N. Chamberland, M DeLieto, N. Hollender-Celico, L. Keeley, D. Linder, P. Massey, D. Mercado, D. Parker, P. Pecka, M. Pierce,

Meeting called to order by Chairperson, R. Quagliani at 10:32 AM.

A. Approval of minutes from January 29, 2014; motion to approve by M. Berman, seconded by t. Randall. All in favor, motion passed.

B. Old Business:

1. Smoking On-Campus (P. Cappuccia): Report from P. Cappuccia read by R. Quagliani, committee continues to work towards effort of locations for smokers. To many locations identified, committee needs to cut down spots. They continue to meet.

2. Slip and fall Incidents (K. Cifaldi/Facilities): Due to change in the composition of the ice melt used on campus during the winter season, ice melt was used only up to 20 feet from all buildings. The 20 feet in front of buildings sand was used. Entrance mats were changed more often and signs were posted. Facilities are also exploring the use of a different type of entrance mat.

3. Hand-Sanitizers (USGA Safety/Facilities): It has been determined that custodians are responsible for checking the hand sanitizers in each building. They should report problems with the equipment and make sure all sanitizers are filled.

4. Student Worker Training (USGA Safety/R. Quagliani): Notices have been sent to all student workers and training to be scheduled.

5. Echlin Hall Front Entrance Lighting (USGA Safety/Facilities): R. Rutherford will look into putting photocells on Echlin front entrance. Bushes/shrubs will be cut back also.

6. Potholes-North Campus (USGA Safety/Facilities): On capital plan for this summer to be repaired.

7. Shuttle Stop Sign – Savin Court (USGA Safety/Facilities): has been ordered by M. Pierce.

C. New Business

1. Environmental Safety Update (M. Vignale): Update provided by M. Vignale;

 Construction Management and Lock – Out/Tag-Out policies are complete

 Lab pack clean out tomorrow 3-20-14

 Mold Clean Up – facilities being trained

 Spill Clean Up Assessment policy being worked on

 Drinking water has been tested at Orange Campus

 Training calendar completed

2. AED On-line Tracking Program/Training (P. Daisey): Tracking now done on line with new program. Goal is to have an AED in every building.

3. New Residence Hall Update: On track for August 2014 completion.

4. Safety Improvement Projects: Summer 2014 projects include:

a. North Campus parking lot resurfacing

b. Lot 9 resurfacing

c. Pruden Street sidewalk project

d. Bartels Hall generator

e. Maxcy Hall Elevator

Open Floor:

J. Passaretti would like to be notified when power goes out at Charger Plaza, Dodds, Buckman or Health Services. Campus Police will make sure to add her to the contact list.

Next Meeting Date – May 14, 2014 / 10:30 AM / Wilson