**Minutes**

**Health & Safety Meeting**

**Wednesday, March 13, 2013**

**Maxcy Hall, Wilson Conference Room**

**10:30 AM**

IN ATTENDANCE: M. Berman, P. Cappuccia, K. Cifaldi, N. Hollender-Celico, C. Johnson, P. Massey, M. Magnan, D. Parker, J. Passaretti, S. Perry, M. Pierce, R. Quagliani, M. Rydzik, W. Sheehan, M. Teeter, M. Vignale

ABSENT: L. Annino, N. Chamberland, M. DeLieto, L. Keeley, D. Mercado, P. Pecka, B. Rector

1. Approval of minutes from December 12, 2012
	1. Approved by P. Massey, seconded by C. Johnson, all in favor, motion passed
2. Old Business:
	1. None
3. New Business
	1. Environmental Safety Update (M. Teeter, M. Vignale)
		1. RCRA training completed for 8 people
		2. DOT training for 3 additional people
		3. Kitchen grease traps continue to be monitored
		4. Last waste clean out was in February
		5. SPCC updated
		6. Various other Health and Safety policies updated in January
		7. Continue to hold monthly safety meetings
		8. Three new flame cabinets delivered
		9. Eye wash inspections complete
	2. Emergency Management – reviewed IMT actions since last meeting, listed below. Campus Police working on active shooter training for students. Current active shooter training is available to all faculty and staff. R. Quagliani will review a training for outside contractors.
		1. February 8-12 Closing - Blizzard
		2. Active Shooter Training (Newtown 12/14/12)
		3. WeatherBug Weather Station – app available for smart phones.
		4. IMT Meeting – Influenza Preparation Meeting (1/15/2013)
	3. Fire Safety
		1. Prato Campus – Safety Standards – R. Quagliani working via Skype with Prato campus personnel on safety standards for students on campus
		2. Fire Warden Training – 1/8/2013 currently have approximately 30 trained wardens
	4. New Residence Hall – brief update provided to committee, construction beginning in Spring 2013 with occupancy Fall 2014.
	5. Public Safety
		1. UI/City of West Haven Lighting Upgrade – Pruden Street – wattage of existing lights has been increased
		2. Vehicle Use Policy, currently in draft form, will become effective summer / fall 2013.
4. Open Floor
	1. Dodds Hall exterior masonry work to begin next week. Occupants of building questioned why no notification went out.
	2. Flashing over theater floods biology offices.
	3. Walkway between Sheffield and German Club unstable several students have come in with sprained ankles.
	4. Water issues in Maxcy 104A from kitchen on second floor – has happened several times.
	5. Hand Sanitizers either broken or out of sanitizer, advised group to notify P. Daisey of location and problem as soon as they notice a problem.
	6. Number of floor in the stairwell of Dodds.

Upcoming projects: sidewalk extension to North Campus and reconstruction of Levy Fire Investigation building.

Motion to adjourn by N. Hollender-Celico, seconded by C. Johnson