

University of New Haven

Project Manager/Business Analyst–College of Business - Search #13-57

The College of Business (COB) at the University of New Haven seeks a Project Manager / Business Analyst who will independently plan and lead a wide variety of projects across a number of functional areas in the College. Specifically, this individual will manage the entire project development process from scope development, ROI analysis, budget preparation, work plan development, and day-to-day management for strategic initiatives identified as critical to the success of the COB. A focus of the work includes ensuring that projects come in on time and under budget and to help lead and or support weekly team meetings to ensure steady progress is made. A project example might include: AACSB accreditation; new program development initiatives; survey/business development projects.

This role requires someone who is a true team player, pitching in to own and manage projects that are time sensitive and critical. Given the diversity across tasks, the Project Manager will be expected to be versatile and learn and act on new information efficiently. S/he must be able to very quickly come up to speed on all technical, business, finance, sales, supply, purchasing, inventory, and other business issues related to the operations of the College of Business. Project Management experience in higher education is a plus but a minimum of 3 years of experience in the design and management of projects essential.

The University of New Haven is a private, master's comprehensive university. The University of New Haven has over 3,500 undergraduates and 1,900 graduates and offers more than 80 undergraduate and 25 graduate degree programs. UNH is experiencing record growth at the undergraduate level. The university recently opened a state-of-the-art recreation/fitness center and a new 400+ suite-style residence complex. Classrooms are equipped with the latest technology. Conveniently located near downtown New Haven, the University provides employees with a comprehensive benefit package and a professional, productive and pleasant work environment. Women and minority candidates are encouraged to apply.

Please submit cover letter and resume via email to:

hrdept@newhaven.edu

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You must reference the search # in the subject line of the email

The University of New Haven is an Equal Opportunity/Affirmative Action Employer

